

**PARK LAKE VILLAS, INC.
A CONDOMINIUM ASSOCIATION
C/O GREYSTONE MANAGEMENT COMPANY, INC.
407-645-4945 or 407-645-5598 fax**

**APPLICATION FOR RESIDENCY
*NOT FOR LEASE OR SALE***

- A COPY OF THE FULLY COMPLETED PROPOSED LEASE, IF ANY, BETWEEN OWNER AND PROPOSED RESIDENT MUST BE ATTACHED TO THIS APPLICATION ALONG WITH A **NON-REFUNDABLE** APPLICATION FEE OF \$100.00. ONE (1) APPLICATION AND ONE (1) FEE PER EACH UNRELATED ADD-ON ADULT. FIRST DEGREE RELATED ADD-ON ADULTS (PARENT/CHILD/SIBLING) REQUIRE ONE (1) APPLICATION PER ADULT AND ONE (1) FEE TOTAL.
- FEES MADE PAYABLE TO PARK LAKE VILLAS, INC.
- RESIDENT INTERVIEWS REQUIRED. ALLOW 2-4 WEEKS FOR PROCESSING AP.
- THIS APPLICATION WILL BE DENIED AND RETURNED TO APPLICANT FOR FAILURE TO ENTIRELY COMPLETE ALL FORMS.
- ALL LEASE APPLICATIONS ARE FOR A MINIMUM OF ONE YEAR.
- PETS: ONE (1) DOMESTIC ANIMAL (CAT, DOG OR BIRD) ALLOWED PER UNIT WITH WEIGHT AT MATURITY NOT TO EXCEED 25 POUNDS. ANIMAL MUST REMAIN IN THE UNIT AT ALL TIMES EXCEPT WHEN ON A LEASH WITH THE OWNER.
- NO COMMERCIAL GRADE VEHICLES, HEAVY DUTY TRUCKS, TRAILERS, BOATS, RECREATIONAL VEHICLES, ETC. ARE ALLOWED ON THE PROPERTY AT ANY TIME. NO SIGNAGE ON VEHICLES. NO OVERSIZE VEHICLES OR “MONSTER TRUCKS”.
- MOVING BOXES ARE TO BE BROKEN DOWN FLAT PRIOR TO BEING PLACED IN THE DUMPSTER. ANY NECESSARY DUMPSTER CLEANUP WILL BE BILLED TO THE UNIT OWNER. NO BUILDING MATERIALS, PAINT, PLANTS, APPLIANCES, CARPET, ETC. MAY BE PLACED IN OR NEAR THE DUMPSTERS.

THIS PORTION TO BE COMPLETED BY OWNER:

In compliance with the Declaration of Covenants and Restrictions of Park Lake Villas Inc. (PLV), I/we hereby serve notice that as owner(s) or agent of unit at address: _____, the undersigned intends to offer said condominium unit for co-residency/lease.

I understand that the Association has the right to refuse this application with cause. I also understand it is my responsibility to provide the proposed resident with a current copy of the Rules and Regulations. I will contact management to obtain a current copy of the Rules and Regulations and will absorb all costs associated with their procurement. I understand the resident

interview with the Board of Directors cannot be scheduled until the resident has had the opportunity to review and accept the Rules and Regulations of Park Lake Villas, Inc.

Said unit is to be leased for the period starting _____ and ending on _____, at a rental rate of \$ _____ per month. (COPY OF FULLY COMPLETED PROPOSED LEASE ATTACHED) or N/A _____.

The Association and its Management Agent, are hereby authorized to act as my/our agent with full power and authority to take such action as may be required to compel compliance by our Residents/Lessee(s) and/or their guests and assigns, with provisions of all governing documents of Park Lake Villas, Inc., including but not limited to, the Rules and Regulations.

A copy of my/our completed lease between owner and tenant, if one exists, accompanies this "Application For Residency" from Park Lake Villas, Inc., along with a \$100.00 non-refundable application fee for investigation, directory listing and other costs. It is my understanding that the Park Lake Villas, Inc. shall notify me in writing within thirty (30) days from the date this application was submitted of approval or disapproval. **No resident/lessee shall occupy these premises until such time as we have received said written notification from Park Lake Villas, Inc.** I understand that per the governing documents, no unit may be wholly or partially sublet at Park Lake Villas.

Any persons found to occupy these premises prior to said written notification shall be removed at my expense. I understand that all attorney fees and expenses resulting from such action are solely my responsibility.

DATED THIS ___ DAY OF _____, 20__.

SIGNED: _____
OWNER

SIGNED: _____
OWNER

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C/O GREYSTONE MANAGEMENT COMPANY, INC.
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APPLICATION FOR RESIDENCY: AGREEMENT TO ABIDE

THIS PORTION TO BE COMPLETED AND SIGNED BY PROPOSED RESIDENT

- A COPY OF THE FULLY COMPLETED PROPOSED LEASE BETWEEN OWNER AND RESIDENT, IF ONE EXISTS, MUST BE ATTACHED TO THIS APPLICATION ALONG WITH A **NON-REFUNDABLE** APPLICATION FEE OF \$100.00. ONE (1) APPLICATION AND ONE (1) FEE PER EACH UNRELATED ADD-ON ADULT. FIRST DEGREE RELATED ADD-ON ADULTS (PARENT/CHILD/SIBLING) REQUIRE ONE (1) APPLICATION PER ADULT AND ONE (1) FEE TOTAL.
- FEES PAYABLE TO PARK LAKE VILLAS, INC.
- RESIDENT INTERVIEWS REQUIRED. ALLOW 2-4 WEEKS TO PROCESS AP.
- THIS APPLICATION WILL BE DENIED AND RETURNED TO APPLICANT FOR FAILURE TO COMPLETE ALL FORMS.
- ALL LEASE APPLICATIONS ARE FOR A PERIOD OF AT LEAST ONE (1) YEAR. *****PETS: ONE (1) DOMESTIC ANIMAL (CAT, DOG OR BIRD) ALLOWED PER UNIT WITH WEIGHT NOT TO EXCEED 25 POUNDS AT MATURITY. ANIMAL MUST RESIDE IN THE UNIT AT ALL TIMES EXCEPT WHEN ON A LEASH WITH THE OWNER.*****
- NO COMMERCIAL GRADE VEHICLES, HEAVY DUTY TRUCKS, TRAILERS, BOATS, RECREATIONAL VEHICLES, ETC. ARE ALLOWED ON THE PROPERTY AT ANY TIME. NO SIGNAGE ON VEHICLES. NO OVERSIZE VEHICLES OR "MONSTER TRUCKS".
- MOVING BOXES ARE TO BE BROKEN DOWN FLAT PRIOR TO BEING PLACED IN THE DUMPSTER. ANY NECESSARY DUMPSTER CLEANUP WILL BE BILLED TO THE UNIT OWNER. NO BUILDING MATERIALS, PAINT, PLANTS, APPLIANCES, CARPET, ETC. MAY BE PLACED IN OR NEAR THE DUMPSTERS.

I/, the undersigned resident, intend to occupy/lease unit at address _____
for the period beginning _____ and ending on _____. In order for you to facilitate consideration of this *Application for Residency*, I represent that the information contained in this Application and in all attachments thereof is factual and true in its entirety. I am aware that any falsification of information or misrepresentation of any kind shall result in an automatic denial of this application. I consent that Park Lake Villas, Inc. and its Management Agent may make investigative inquiry as to the information contained herein. Such investigation may include but is not limited to: credit report, personal references, criminal check, etc.

I, the undersigned resident/lessee further state that I have received a copy of the Rules and Regulations of

Park Lake Villas, Inc., and have indicated by my signature below, that I agree to be bound by said Rules and Regulations which are subject to change in accordance with the established procedures of Park Lake Villas, Inc.. I understand that the Association has the right to refuse this application with cause. I understand the tenant interview with the Board of Directors cannot be scheduled until I have been provided and have had the opportunity to review and accept the Rules and Regulations of Park Lake Villas, Inc.

I, the undersigned resident/lessee understand and agree that any non-compliance by lessee and/or guests and assigns, with the Rules and Regulations of Park Lake Villas Inc., shall be cause for review and action by the Board of Directors of the Park Lake Villas Inc., and its Management Agent.

In accordance with the Declaration of Condominium with amendments of Park Lake Villas, Inc., a Florida Corporation, recorded in official Record Book 2418, Page 594, in the Public Records of Orange County, Florida, the units at Park Lake Villas are designated for single family occupancy only. Single family occupancy is defined as and shall consist of:

- (a) one (1) or two (2) adults,
 - (b) with or without his, her or their child, stepchild, children or stepchildren,
 - (c) with or without no more than one (1) grandparent or step-grandparent of said child or children,
- But in no event shall units be occupied either by more than five (5) persons nor more than three (3) adult persons.

I, the undersigned lessee, attest that the unit described herein shall not be occupied by more than ____ family members and that the undersigned resident shall not sublet any part of the unit. If this *Application for Residency* is for the intent of occupancy by adult individuals other than the first degree family members responsible for said unit, each adult person applying for occupancy must complete and sign an individual Application for Lease and submit same along with a non-refundable \$100.00 fee. Residents found to have not properly applied may be removed by order of the Board of Directors and at the expense of the unit owner.

DATED THIS ____ DAY OF _____, 20 ____.

PRINT FULL NAME OF PROPOSED RESIDENT _____

SIGNATURE OF PROPOSED RESIDENT _____

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APPLICATION FOR RESIDENCY

NAME (PRINT) _____ DATE OF BIRTH _____

SOC. SECURITY # _____ DRIVER'S LICENSE # _____ STATE _____

CURRENT ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ HOW LONG? _____

TELEPHONE _____ CELL PHONE _____

NAME OF CURRENT LANDLORD _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ PHONE _____

EMPLOYER'S NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ PHONE _____

OCCUPATION _____ HOW LONG? _____

SPOUSE'S NAME _____ DATE OF BIRTH _____

SOC. SECURITY # _____ DRIVERS LICENSE # _____ STATE _____

SPOUSE'S EMPLOYER _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____ PHONE _____

OCCUPATION _____ HOW LONG? _____

The Declaration of Condominium of Park Lake Villas, Inc., provides that units are for single family residence. Please state below all persons, (self, spouse, children, etc.) who will occupy the unit. Any adult over eighteen (18) years of age must submit an individual Application for Residency.

NAME	DATE OF BIRTH	RELATIONSHIP TO OWNER/LESSEE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PETS: The Rules and Regulations of Park Lake Villas, Inc. (PLV) allows one (1) domestic animal per unit (dog, cat, bird) of no more than twenty-five (25) pounds weight at maturity. This includes any animal accompanying a visitor or guest. At the discretion of the Board of Directors, owner may be required to provide certificate from a veterinarian verifying weight. Animals are not allowed out on property at any time except on leash with owner. Animal noise will not be tolerated. Owners shall clean up all animal leavings in accordance with Orange County law. Animals shall be walked in designated zones only and never near the buildings or on the lawns. No animal may be left in any vehicle at any time.

BREED OF PET _____ COLOR _____ WEIGHT _____ pounds NAME _____

REFERENCES: Please list two (2) personal references not living at Park Lake Villas.

NAME _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE () _____ / _____

NAME _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE () _____ / _____

EMERGENCY: List name of person(s) to be notified in event of emergency.

Name _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE _____

VEHICLES: As per the Rules and Regulations, each unit has one (1) parking space designated with the unit number. A second vehicle may occupy an adjacent space that is not numbered for another unit. All other vehicles must at all times be parked on Grove Street or in guest parking by the pool. **NO PARKING IN THE CUL-DE-SAC** on Grove Street. Please list all occupant residents' vehicle(s) which may number no more than two (2). Please asterisk (*) your vehicle:

<u>Make of Vehicle</u>	<u>Year</u>	<u>Color</u>	<u>Tag #</u>	<u>State</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I understand and agree that any violation of the terms, provisions, conditions and documents of Park Lake Villas, Inc., provides cause for immediate action as herein described and/or provided by the Documents, State Statute, local and county laws including termination of the residency/lease. It is further understood and agreed that submission of this Application does not guarantee acceptance, and that the Board of Directors of Park Lake Villas, Inc., and/or its Management Agent, shall provide its approval or disapproval of this Application within thirty (30) days to the owner's attention.

DATED THIS ____ DAY OF _____, 20____.

SIGNED: _____

PROPOSED RESIDENT

Do not write in this Section

PROPERTY ADDRESS _____

ASSOCIATION _____

To the Board of Directors of Park Lake Villas, Inc.:

**Park Lake Villas, Inc.
C/o Greystone Management Co., Inc.
Maitland Professional Office Village
620 N. Wymore Road, Suite 240
Maitland, Fl. 32751
407-645-5598 fax**

Attached is the Application Fee **payable to PARK LAKE VILLAS, INC.**, in the amount of \$100.00 and a copy of Lease, if one exists between owner and tenant/occupant.

GREYSTONE: COPY FRONT OF CHECK TO INCLUDE WITH APPLICATION TO BOARD OF DIRECTORS.

AP FEE RECEIVED? ____ CHECK# ____ COPY OF CHECK ATTACHED? ____ LEASE ATTACHED? ____
CREDIT CHECK? ____ CRIMINAL CHECK? ____ EMPLOYMENT VERIFICATION? ____

PETS WEIGHED? ____ WEIGHTS? ____ PHOTOS? ____ VET CERTIFICATES? ____

COMMENTS: _____

INTERVIEW DATE/COMMENTS/SIGNATURES OF THOSE PRESENT:

COPY OF RULES AND REGULATIONS RECEIVED BY PROPOSED RESIDENT: YES NO

CHECK RECEIVED: YES NO CHECK# _____ COPY OF CHECK ATTACHED: YES NO

PARKING DECAL# _____

APPLICATION IS: APPROVED _____ DENIED _____ DATE _____

Title, Board of Directors

Title, Board of Directors