

**EMERGENCY CONTACT INFORMATION**  
**PARK LAKE VILLAS, INC.**

Occasionally, a maintenance or security problem will occur when it is imperative to contact an out of town homeowner or a local representative.

Repair work can be hampered when homeowners are away on vacation or living in another state. Extensive damage can be prevented if we have a method of contacting the owner.

To avoid this problem, we are requesting that you fill in the information below, and return it to our office. This information will remain confidential.

**CLOSING DATE** \_\_\_\_\_

**NAME OF HOMEOWNER** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY/STATE/ZIP** \_\_\_\_\_

**TELEPHONE HOME** \_\_\_\_\_ **BUS** \_\_\_\_\_

**FAX** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_  
(IF DIFFERENT FROM MAILING): \_\_\_\_\_

**IN CASE OF EMERGENCY CONTACT** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY/STATE/ZIP** \_\_\_\_\_

**TELEPHONE HOME** \_\_\_\_\_ **BUS** \_\_\_\_\_ **EMAIL** \_\_\_\_\_

**NAME OF TENANT (IF LEASED)** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**CITY/STATE/ZIP** \_\_\_\_\_

**TELEPHONE HOME** \_\_\_\_\_ **BUS** \_\_\_\_\_ **EMAIL** \_\_\_\_\_

Please add any additional information you feel may assist in notifying you in the event of an emergency:

\_\_\_\_\_

**DATE** \_\_\_\_\_ **OWNER** \_\_\_\_\_

**RETURN TO:** GREYSTONE MANAGEMENT COMPANY, INC.  
Skyline Center  
1936 Lee Road, Suite 250  
Winter Park, FL 32789

FAX: 407-645-5598

EMAIL [service@greystone-mgmt.com](mailto:service@greystone-mgmt.com)